**Volunteer Application**

(All volunteers under the age of 18 volunteering must fill out Boys & Girls Club of Vista membership form.)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pronouns: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous volunteer experience? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_

Education (Indicate Highest Grade Completed) \_\_\_\_\_\_\_\_\_\_\_\_\_

Skills/Interests: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will your volunteer time fulfill school or community service hours? How many hours?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference #1: \_

Reference’s Name Phone Number Relationship

Reference #2: \_

Reference’s Name Phone Number Relationship

Please **select** the position(s) you are most interested in for volunteering: To inquire about potential virtual volunteer options **e-mail** [**sierra@bgcvista.com**](mailto:sierra@bgcvista.com)

|  |  |  |
| --- | --- | --- |
| Development Intern - Events  Development Intern – Donor Stewardship  Development Intern - Admin  Development Intern – Community Outreach  Development Intern - Social Media MKTG  Development Intern – Blog  Development Intern -Operation Appreciation Member | Program Support – Power Hour  Program Support – Art  Program Support – STEM  Program Support – Healthy Lifestyles  Program Support – Music  Program Support – Sports  Program Support – Reading or Poetry | Event Coordinator Intern  Special Event Volunteer  Food Pantry Volunteer  **For OFFICE USE ONLY:**  Kiwanis Member - Volunteer  Pageant Court - Volunteer  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Please **circle** which days you are available and detail which hours you can volunteer:

**MON TUE WED THUR FRI**

\_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Please e-mail the completed form to sierra@bgcvista.com or Fax 760-724-1159**  410 W. California Avenue, Vista, CA 92083  Phone: 760-724-6606 X12 Fax: 760-724-1159 | **For Admin Use ONLY:**   * Donor Perfect * Phone Screening Call: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Background Check: \_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_ * Reference(s) Check: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * COVID Training * Liability Form Signed * BGCA Trainings (3) * Orientation: \_\_\_\_\_\_\_ * Name Tag * Added toSchedule * Exit Survey Taken |

NOTE: This above information is required for identification purposes only, and is in no matter used as qualifications for employment, membership, etc. The Boys & Girls Club of Vista is an Equal Opportunity Employer and strives for a diverse Board and does not discriminate on the basis of sex, race, religion, age, handicap or national origin.

**BACKGROUND INVESTIGATION CONSENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby authorize the **Boys & Girls Club of Vista** and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal and police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for volunteer service now and, if applicable, during the tenure of my involvement with the Boys & Girls Club of Vista.

I, release the **Boys & Girls Club of Vista** and/or its agents and person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or lawsuits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name of all information is true and correct to the best of my knowledge.

**If you do NOT have a Middle name, please write ‘None’ in the provided space.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First Name Middle Name Last Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maiden Name or Other Names Used

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Present Address (include street address, city, state, zip code) How Long?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Former Address (include street address, city, state, zip code) How Long?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Date of Birth Social Security # Driver’s License # State of License

Signature

**BACKGROUND CHECKS**

Boys & Girls Clubs conduct criminal background checks of all employees and all volunteers who have direct, repetitive contact with minors. Name‐based or fingerprint‐based record searches may be used in any combination, but the background check shall at a minimum:

* Verify the person’s identity and legal aliases through verification of a social security number.
* Provide a national Sex Offender Registry search.
* Provide a comprehensive criminal search that includes a national search.
* Provide a comprehensive local criminal search that includes either a statewide or county level criminal search, depending on jurisdiction (a current list of jurisdictions can be found at [www.bgca.net/childsafety](http://www.bgca.net/childsafety)),
* Include any additional background check criteria required by organizational policies, funding or licensing agencies or required in the applicable jurisdiction, such as motor vehicle records, child abuse registry or credit checks when applicable.

Checks will be conducted prior to employment and volunteer service and at regular intervals not to exceed twelve months. All background check findings will be considered when making employment or volunteer decisions.